



The Netherlands, National Election Commission (2021)

Chief- Election Commissioner: Fanindra Panta

Election Commissioners: Uttam Kandel, Udaya Nepali, Shalik Goutam, Bikash Sharma

Date: June 16, 2021

Guidelines

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CODE OF CONDUCT

for

NRNA NCC NL Election - 2021

This code of conduct shall be effective from date of announcement of the Election 2021 to the completion of the entire election process and winners are announced. It lays out the standards of ethical behavior, professional conduct and the ramifications that result from violating the code of conduct.

ABOUT THE ORGANIZATION

Non-Resident Nepalese Association National Coordination Council of the Netherlands (NRNA NCC NL) is solely a social and non-political organization legally registered in KvK according to local rules and regulations of The Netherlands. The organization operates within the scopes outlined in the Bylaws and based on the constitution, policy and principle of NRNA and existing laws of the land.

ABOUT THE CODE OF CONDUCT

This Election Code of Conduct is formulated by the Election Commission as per the scope and authority of the Commission based on the NRNA NCC By Laws 2020 and existing Local rules and regulations. In case of the violation of Election Code of Conduct, the Election Commission shall take disciplinary actions as appropriate. In case of any conflict of rule or policy, The NRNA NCC NL BYLAWS 2020 supersedes all other provisions for the purposes of this election. The Code of Conduct shall be final and mandatory. The Executive Board, (Chief)Patrons, Advisory Board, Committees and Subcommittees, Election Commission and the voter shall have obligation to abide by the rules and regulations of this Code of Conduct. The Election Commission shall have the right to amend and add the provisions of the Code of the Conduct at any time if deemed necessary and it shall be posted on the facebook page of the NRNA Netherlands.

THE MEMBERS OF THE ELECTION COMMISSION:

1. Shall not endorse /oppose (express in favor or against) a candidate in any platform including social media.
2. Shall not make a campaign contribution or expenditure for or against a particular candidate.

3. Shall not rate or rank candidates on who is most favorable or unfavorable to your issue(s).
4. Shall not accept any contribution from the candidates.
5. Shall ensure conducting free and fair election.
6. Shall refrain from the activities that may compromise the integrity and fairness of the election.

THE CANDIDATES FOR THE ELECTION:

7. The candidates shall not speak, write and instruct to write in favor of any political, racial, caste based or religious ideologies, principles and beliefs in any platform including social media.
8. Any materials used for the election shall not represent any political, racial, caste-based or religious ideologies, principles and beliefs.
9. The candidates shall not use false data and opinion that targets the opponent candidate during the election campaign.
10. Any personal and confidential family matter is discouraged to bring forth which shall have a negative impact to the dignity of the family members.
11. From the date of candidacy announcement publicly in any media to the election date, the candidates shall not donate money to the person, group or organization that might have impact on the election.
12. If the election commission finds the candidate violating the Code of Conduct, examining the seriousness of violation, the commission shall have right to impose the disciplinary actions that may include Warning, issuance of Public Apology, cancellation of the candidacy and suspension of the voting right.
13. Any election promotional materials and activities that are against the NRNA NCC's principle and goals shall not be permitted.
 - i. No Group publicity of the candidates or Election Panel shall be allowed.
 - ii. Individual Information poster of the candidates; one each at same size shall be published at the official facebook page of the NRNA The Netherlands and EC group page after official final nomination, for the three days before election date.

GENERAL RULE FOR THE FAIRNESS OF THE ELECTION:

14. To maintain the fairness and unbiasedness of NRNA NCC NL, the existing Board, (chief)Patrons, Advisors Shall not stand for and against of the candidates and election activities unless they are the candidate of the election. No personal financial contribution, of any kind to influence the voters, candidates shall be allowed. Disciplinary action shall be taken if found such action.
15. If any voters cast their vote as falsely as another person, this constitutes fraud.
16. No one can make voters cast their vote against their will or in force.

17. If the NRNA NCC NL current Executive member files candidacy for the NRNA NCC NL election, they shall recuse themselves from committee activities and are not permitted to use legal property, information, logistics and facilities of organization for their election promotion.

18. If the election commission finds a voter violating the election code of conduct, depending on the seriousness of the act, disciplinary action shall be taken that may include cancellation of voting rights.

19. Candidates, Executive Members and voters shall inform or file the complaint to the election commission, in writing, with a proof if any kind of violation occurs. The election commission shall try to resolve the issue or may form a group of independent experts to further handle the issue.

20. The Board members, Officers and any other voting members shall not interfere with Election Commission's work.

21. The Current Executive Board and Officers shall cooperate and provide the logistic support promptly to the Election Commission to conduct free and fair election in a timely manner.

22. The Election Commission shall have the authority to settle any complains and grievances expressed by any of the voting members and declare the outcomes of the elections. The Election Commission's decision on any disputed or contested issues related to the elections shall be final.

GENERAL ELECTION PROCESS/PROCEDURES:

23. ELIGIBILITY TO VOTE

Any registered voters approved by NRNA NCC Board as per the Bylaws shall be eligible and entitled to vote when they identified by themselves with their valid ID and they presence by themself by using any form of voting mechanism determined by the Election Commission.

Special conditions: {EC decided: NOT APPLICABLE FOR THIS TIME}

- i. A person can vote for his official partner (husband/wife)with his/her officially signed permission letter as issued by the EC and the original ID card or passport submitted by the time of Membership.
- ii. No vote cast without personal verification in accordance with membership registration.

24. ELECTION TIMELINES

As per the bylaws, Board shall provide the list of membership to the Election Commission. The Election Commission shall publish a detailed timeline for the election that have timelines for.

i. Deadline for voter qualifications/registration	June 05,2021
ii.Membership Registration Publication by EC	June 11, 2021
iii. Any Claim and Correction on the voter list.	June 14,2021

iv. Publication of final voters list.	June ,.....	2021
iv. Deadline for nomination calls from candidates.	June,.....28-30...	2021 , 5 PM
v. Deadline for verification and withdrawal of candidacy and resolving issues related to any candidate being contested or challenged for its validity and qualification.	July1....	.2021
	July...2, 2021	
vi. Deadline for conduction election campaign.	July8.....	2021
vii. Deadline for the distribution of voting process, rules , regulations and voting timeline.	July8.....	2021
viii. Deadline for counting and recounting of the ballots and declaration of the final result.	July11.....	2021
IX. ICC Deligates Call	July 2,2021	
X. ICC Deligates Final	July 8 , 2021	

25. POSITION TO BE ELECTED:

1. ICC Member Representative	1
2. President	1
3. Senior Vice President (SVP)	1
4. Vice President (VP)	2
5. Women Vice President (WVP)	1
6. General Secretary(GS)	1
7. Secretary	1
8. Treasurer	1
9. Deputy Treasurer	1
10. Regional Coordinators	3
11. Youth Coordinator	1
12 Women Coordinator	1
13. Board Members	5
14. Nomination of 4 Board Members (by the Elected Board) (1-spokesperson to be nominated among the 4 after election).	4
15. Election of 25% NCC Deligates to IGA.	12.....
16. Selection of 65% NCC Deligates to IGA according to ICC guidelines.	32.....
17. Approval of 10% NCC Deligates to IGA from youth, women , seniors and intellectuals in the recommendation of Elected Executive committee before 15 August 2021 according to ICC guidelines.	5.....

26. NOMINATION

The Election Commission shall prepare a nomination notice that specifies the process for submitting

nominations; the offices to be filled and duties of each position if applicable. Any current members are eligible to file the candidacy. However, each nomination should have one Nominator/Proposer and one Supporter, and those nominators/supporters must be the eligible voting members. All nominations shall be filed in writing and one person shall be limited to file for one position only. A member can be a Candidate or Nominator or Supporter for one position. No individual candidate/Nominator/Supporter shall endorse for multiple positions.

All the nomination shall be verified according to the NCC & ICC terms and conditions, Code of Conduct and qualifications for the specific post.

27. NOMINATION FEE

TO be filled up before July 25 as provided by NCC. If NCC does not provide , EC shall put the similar fee as previous Election of 2019.

1. ICC Member Representative	
2. President	
3. Senior Vice President (SVP)	
4. Vice President (VP)	
5. Women Vice President (WVP)	
6. General Secretary(GS)	
7. Secretary	
8. Treasurer	
9. Deputy Treasurer	
10. Regional Coordinators	
11. Youth Coordinator	
12 Women Coordinator	
13. Board Members	
14. Nomination of 4 Board Members (by the Elected Board) (1-spokesperson to be nominated among the 4 after election).	
15. Election of 25% NCC Deligates to IGA.	
16. Selection of 65% NCC Deligates to IGA according to ICC guidelines.	
17. Approval of 10% NCC Deligates to IGA from youth, women , seniors and intellectuals in the recommendation of Elected Executive committee before 15 August 2021 according to ICC guidelines.	

28. VOTING

In order to ensure fair opportunity for all qualified members to participate in the voting process, election system should be verifiable and provide audit trail. All registered voters approved by NRNA NCC Board are eligible to vote with their NRNA membership ID & residence ID card or Passport / Driving Licence (Dutch). Method of voting shall be informed on time to all voters.

- I. Voting shall be conducted in the venue in Amsterdam as called and managed by Election Committee. Management support of NRNA NCC NL.
- II. Voting Time shall be 9.00 AM to 17:00PM. The information to the voters shall be provided 3 days prior to the election date.
- III. Voting shall be casted in Paper Ballet with red color pencil as provided by EC.
- IV. Voting List shall be in Alphabetical order with name of the candidate in English.
- V. Validity of vote shall be prepared by the EC and observer by the voting day before voting count starts.

29. PUBLICATIONS:

The official publications media shall be:

1. NRNA The Netherlands official facebook: <https://www.facebook.com/NRNA-Netherlands-1555580024768290/>
2. NRNA The Netherlands group page of Election Committee 2021: <https://www.facebook.com/groups/ec.nrn.nl.21/edit>
3. NRNA official media. || Dutch-Nepali Media : 1. NepalHolland.com 2. Nayakura.com

30. CONTACT:

For the any important information and updates related to the election any candidate or voters or the media person can contact the Election Commission by email- ec.nrn.nl.21@gmail.com or phone:

0031 6 42486868

ELECTION COMMISSION 2021

Fanindra Panta - Chief Election Commissioner

Uttam Kandel- Election Commissioner

Udaya Nepali - Election Commissioner

Shalik Goutam - Election Commissioner

Bikash Sharma - Election Commissioner

Thank you,

Fanindra Panta

Chief

Election Committee 2021

References:

1. Guidelines of NRNA for NCC GA, Election & Election of the ICC Delegates from NCC.
2. Final Bidhan 2020, NRNA NCC NL.
3. Code of Conducts of NRNA NCC National Chapters.